



# Saints Bruno and Richard School

## FINANCIAL AND PARTICIPATION REGISTRATION AGREEMENT 2025-2026

As we embark upon a new school year, we look forward with great expectation to a year filled with many dreams, challenges, and goals. Saints Bruno and Richard School is committed to providing a high-quality Catholic education to all students. Students who apply are expected to meet academic standards, adhere to all behavior policies, and participate in school events through volunteering or attendance.

### FUNDRAISING

All families are required to participate in fundraising in addition to paying tuition. For the 2025-2026 school year, each family will have a fundraising commitment of \$300. Throughout the year, families will be presented with a variety of fundraising opportunities to help meet this requirement. You will receive notifications regarding which events count toward this fundraising obligation and the percentage of funds earned from each event. The specific fundraiser will determine the percentage.

### Volunteer Hours

All school families are also **REQUIRED** to contribute at least an additional 15 hours of participation to the school and /or parish community. 5 of those hours must be completed through volunteering at Bingo. Families who do not complete the remaining required hours by April 30, 2026, will be charged a Participation Program fee of \$20.00 per hour for those hours not completed. This fee must be paid before the issuance of any report cards and/or transfers.

## **PAYMENT SCHEDULE THROUGH FACTS TUITION**

Prompt payment of all school bills is essential to the smooth operation of the school. Tuition bills **must be paid on the designated day of each month.** The finance committee has initiated the following regulations for tuition:

Tuition is divided into equal payments according to your payment plan. Your first month's tuition is non-refundable and your child's placement in classrooms is not guaranteed until the first month is paid in full. **There is no tuition payment due in August; instructional fees are due in full in August.**

Because the instructional fee covers the cost of consumable materials, they are non-refundable once the school year has begun.

A \$30.00 per month late fee will be assessed each month on any tuition statements showing any amount past due.

Report cards will be withheld for families who have an outstanding tuition balance, past due 30 days or more, at the end of the trimester. Balance must be paid at least one (1) week prior to report card distribution.

Transcripts, diplomas, and graduation items will be withheld for students with an outstanding tuition balance. In addition, children will not be allowed to participate in graduation activities such as field trips, picnics, etc., unless all balances are paid in full.

Children will not be allowed to attend class and parents will be called to pick up students if the family has an outstanding tuition balance greater than 30 days past due.

Children will not be allowed to participate in any athletic programs for any families with outstanding tuition balances greater than 60 days past due.

A \$35.00 fee will be charged for any NSF check returned to the school.

Thank you for choosing Saints Bruno and Richard School where our strong academic, social, and spiritual programs allow our students to develop to their fullest potential. If you have any questions, do not hesitate to call our school office.

For the 2025-2026 School Year, we will be processing all tuition payments through FACTS Management. All families must have an account established with FACTS whether they pay online or not. Families are strongly encouraged to sign up for ACH for tuition payments to avoid late fees and exclusions days.

**SAINTS BRUNO AND RICHARD SCHOOL  
TUITION AND FEES  
2025-2026**

	<b>1 Child</b>	<b>2 Children</b>	<b>3 Children</b>	<b>4 Children</b>
<b>Kindergarten through 8th Grade Tuition</b>	\$6,175	\$9,000	\$11,300	\$14,250
<b>3 &amp; 4-Year-Old Full-Day Preschool Tuition</b>	\$5,900	\$5,600 (sibling rate)		
<b>Fees/Fundraising</b>				
Registration Fee: Per Family	Until Jan 31 - \$50 per family	Feb 1 - Feb 14 \$100 per family	Feb 15 - \$160 per family	
Instructional Fee: Per Student Due in August	\$260	\$520	\$780	\$1040
Fundraising Requirement: Per Family	\$300			
<b>Service Hours (Per Family)</b>				
All grades:	<b>*15 hours</b> *5 must be Bingo hours	<b>*15 hours</b> *5 must be Bingo hours	<b>*15 hours</b> *5 must be Bingo hours	<b>*15 hours</b> *5 must be Bingo hours

**Commitment Agreement 2025-2026 SCHOOL YEAR**

**I/We have read and understand the policies and fees associated with my/our Financial and Participation Commitment to Saints Bruno and Richard School for the 2025-2026 Academic Year. I agree to adhere to this Agreement in its entirety and accept my responsibility to fulfill them as stated and as scheduled.**

Child's Name: \_\_\_\_\_ 2025-2026 Grade: \_\_\_\_\_

Child's Name: \_\_\_\_\_ 2025-2026 Grade: \_\_\_\_\_

Child's Name: \_\_\_\_\_ 2025-2026 Grade: \_\_\_\_\_

Child's Name: \_\_\_\_\_ 2025-2026 Grade: \_\_\_\_\_

Parent/Guardian #1

Parent/Guardian #2

Name: \_\_\_\_\_

\_\_\_\_\_

Name Printed

Name Printed

Home Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Cell Phone Number: ( ) \_\_\_\_\_ ( ) \_\_\_\_\_

Email Address: \_\_\_\_\_

\_\_\_\_\_

Signature: \_\_\_\_\_

\_\_\_\_\_

**Fundraising**

\_\_\_\_\_ I have read and understand the Fundraising portion of the financial agreement and agree to complete my required fundraising no later than April 30, 2026. Any and all outstanding fundraising commitments will be billed on my last invoice in May 2026.

**Volunteer Participation**

\_\_\_\_\_ I have read the volunteer participation portion of the financial agreement and understand that I/we must complete a minimum of 15 hours for the school year. Any and all outstanding service hours will be billed on my April and May invoices.

**Opt-Out of Fundraising and/or Service Hours**

\_\_\_\_\_ I choose to opt out of the fundraising requirement, service hours, or both. By opting out, I acknowledge that the corresponding fundraising or service hour fee will be billed at the beginning of the billing period, no later than October.

\_\_\_\_\_ **Service Hours**

\_\_\_\_\_ **Fundraising**

**Your signed Commitment Agreement is due with your registration fee.**

**For Office Use Only**

**Paid Amt:** \_\_\_\_\_ **GC** **Cash** **Ck#** \_\_\_\_\_ **Date:** \_\_\_\_\_